



Report to Properties Committee of Lee County Board

January 11, 2022 | 9:00 AM

1) Developments

- a) Working with Wipfli on audits
 - (1) Single transportation audit is being wrapped up
 - (2) Documentation being collected for LOTS portion of full county audit
- b) Capital Funding / REBUILD Round 2
 - (1) Governor Pritzker is expected to make the announcement the week of December 13
 - (2) LOTS Proposal will allow for development of:
 - (a) Two electric vehicles for use in the LOTS system
 - (i) Specific use in the communities of Dixon and Rochelle
 - (b) Two new offices at Reagan Transit Center
 - (c) A secured file room and storage room
 - (d) Develop new Conference Room between Reagan Transit Center and Mechanical Bay
 - (e) Geothermal and Solar technologies will be incorporate into complex
 - (3) Our Capital contacts in Chicago are not able to tell us anything definitive
- c) Mass Transit District / Advisory Committee
 - (1) A resolution is being drafted by the State's Attorney's Office with the plan to send the document to Lee County and Ogle County Boards developing the Mass Transit District.
 - (2) A schedule of meetings with the Advisory Committee, the County and LOTS will be developed in the coming weeks.
- d) LOTS Data for December / 2nd QTR of FY 2022
 - (1) DAYS OF SERVICE: 20 days
 - (2) RIDES: 3,981 rides
 - (3) SERVICE MILEAGE: 30,730 miles
 - (4) PASSENGER HOURS: 1,134 hours
- e) 602 ride plateau / week of January 3, 2022 versus 637 one year ago
 - (1) -5.49% decrease from one year ago
 - (a) Drop is attributed to LOTS closure on January 3rd
 - (2) See attached graphic for summary of rides since March, 2020
- f) Request for Proposal / Statement of Qualifications for feasibility study Consultant
 - (1) Two-year study for the City of Rochelle and the feasibility of developing a fixed route for public transportation in the Hub City.
 - (2) See Section 4 ("Technical Assistance Grant") for more details

2) Capital Developments

- a) REBUILD (First Round) Capital Project
 - i) Secondary administrative/maintenance location in Ogle County
 - (1) Purchase of 3.71-acre parcel for secondary office location completed
 - (a) First step in this process will be to distribute a Request for Proposal for hiring an Architect/Engineering firm
 - (b) After the design process is completed and estimated costs agreed upon, the bid process for selecting a General Contractor will begin
 - ii) Three (3) new vans (Ford Transit type vehicles)
 - (1) Looking to go out for bids for purchase
 - iii) Video surveillance cameras on buses
 - (1) IDOT is supporting the "sole source" bid from CTS/Tripmaster

- b) Plan to spend remainder of Canopy construction funds
 - (1) \$129,000 remains in Capital funds from Canopy construction
 - (a) Awaiting IDOT approval to move forward with proposed use of remaining funds, which includes the following...
 - (i) ...Fix water damage of ceiling in Greyhound area
 - (ii) ...Re-pave older portion of parking lot
- 3) **FY 2022 Contracts**
 - a) Allocated amounts for FY 2022 include;
 - (1) 5311 \$245,411 (no change from FY 2021)
 - (2) 5311F (I-88) \$1,100,000 (no change from FY 2021)
 - (3) DOAP: \$1,555,840 (10% increase from FY 2021)
 - (4) CARES Act 5311/5311F: remaining amount (runs through June 30, 2023)
 - (5) 5311F (I-39): Funding for FY 2022 will likely be made via CARES dollars
- 4) **Technical Assistance Grant**
 - a) Technical Assistance Grant (Awarded) from IDOT / City of Rochelle Project
 - i) Executed contract for \$79,000 grant has been completed
 - ii) Two-year grant to complete feasibility study for fixed route in Rochelle
- 5) **COVID-19/Coronavirus Pandemic / Impact on Public Transportation**
 - a) Following protocols remain in place
 - i) Riders and drivers must wear face coverings (unless medical condition)
 - ii) Driver shield doors installed on vehicles including, most recently, mini-vans
 - iii) Riders are being asked to use social distancing
 - iv) Sanitizing protocols before/after trips
 - v) Daily sanitizing protocols in place at Reagan Transit Center



Ridership Trend / Calendar Year 2021

